



# Jubilee School

## Parental Information Sheet

<b>School Contact Details</b>	Jubilee School 84-86 Jubilee Road Waterlooville South Hampshire PO7 7RE 023 9225 0963
<b>Head Teacher</b>	Joanne Summers
<b>Chair of Governors</b>	Max Turner

### Jubilee School –Core Values

#### **Attachment**

Healthy attachment is a developmental requirement for all human beings, and should be seen as a basic human right.

#### **Containment**

A safe and supportive environment is required for an individual to develop, to grow, or to change.

#### **Respect**

People need to feel respected and valued by others to be healthy. Everybody is unique.

#### **Communication**

All behaviour has meaning and represents communications which deserve understanding.

#### **Interdependence**

Personal well-being arises from one's ability to develop relationships which recognise mutual need.

## **Relationships**

Understanding how you relate to others and how others relate to you leads to better intimate family, social and working relationships.

## **Participation**

Ability to influence one's environment and relationships is necessary for personal wellbeing. Being involved in decision-making is required for shared participation, responsibility and ownership.

## **Process**

There is not always a right answer and is often useful for individuals, groups and larger organisations to reflect rather than act immediately.

## **Balance**

Positive and negative experiences are necessary for healthy development of individuals, groups and community.

## **Responsibility**

Each individual has responsibility to the group, and the group in turn has collective responsibility to all individuals in it

## **Jubilee- The School Day**

9.00-9.45 – Registration and Readiness for Learning

9.45-10.30 – Lesson 1

10.30-11.15 – Lesson 2

Break

11.30-12.15 – Lesson 3

12.15-13.00 – Lesson 4

Lunch

13.30-14.15 – Lesson 5

14.15-15.00 – Lesson 6

3.00-3.15 – Home time

## **Jubilee School - Uniform Policy**

### **Introduction**

It is our school policy that all students age 8yrs-16yrs wear school uniform when attending school, or when participating in school-organised events outside normal school hours.

Some items of uniform can be obtained from the school such as jumpers and polo shirts, whilst others are easily available, at very competitive prices, at local shops including supermarkets. A complete list of the items needed for school uniform including those for Physical Education, are detailed below.

## **Aims and objectives**

Our policy on school uniform is based on the belief that school uniform:

- Promotes a sense of pride in the school
- Helps to create a sense of community and belonging towards the school
- Identifies pupils with the school
- Supports the school's commitment to inclusion
- Prevents pupils from wearing 'fashion clothes' that could be distracting in class
- Makes pupils feel equal to their peers in terms of appearance
- Is practical, smart, and designed with health and safety in mind

The policy explains that pupils are not allowed to wear jewellery, with the exception of earring studs in pierced ears and small objects of religious significance. Children are required to remove any items during PE lessons to prevent them from causing injury. Please note: teachers are not permitted to remove earrings for students.

Pupils are not allowed to wear shoes with platform soles or high heels for health and safety reasons. Instead, pupils must wear plain black shoes or trainers without logos.

Jewellery, Hair Ornaments, Make-up-(Any make-up worn must be modest and discreet) Lipstick, false eyelashes and acrylic nails are not allowed. Acrylic nails and varnish should not be worn for health and safety reasons.

## **The Role of Carers**

We believe that one of the responsibilities of parents and carers is to ensure that their child has the correct uniform and that it is clean, in good repair and that the child's name is written on all items. If carers/parents have difficulties for any reason with fulfilling this request they are asked to speak confidentially to a senior member of staff to discuss the issues. Parents and carers should be assured that we will do all we can to help. For example, as a special school there are can be valid sensory issues regarding textiles and button fastenings.

School will consider such requests sympathetically. If any parent/carer would like to request a modification to the uniform policy they should, in the first instance, contact the head teacher.

## **The Role of Governors**

The governing body supports the head teacher in implementing the school uniform policy. It considers all representations from parents/carers regarding the uniform policy and liaises with the head teacher to ensure that the policy is implemented fairly and with sensitivity. It is the governors' responsibility to ensure that the school uniform meets all regulations concerning equal opportunities. The policy ensures that the school uniform enables children to dress sensibly, in clothing that is hardwearing, safe and practical.

## **Monitoring and Review**

The school reviews and monitors uniform by:

- seeking the views of parents/carers, to ensure that they agree with and support the policy;
- considering, with the head teacher, any requests from parents/carers for individual children to have special dispensation with regard to school uniform.
- Through student council and pupil voice

## **School Uniform List**

Our school uniform colour is a combination of grey/silver/ blue/ black. Most items can be bought from High Street shops

- White polo shirt will be provided
- Grey school jumper will be provided
- Black school trousers
- Black socks
- Black school shoes
- Strictly no ripped jeans/tops

Please note skirts should be an appropriate length and of a style which allows girls to sit comfortably on the floor. When girls wear shorts, even when these are worn over tights, they should also be of an appropriate length. Three-quarter, calf length, black leggings can be worn.

Coats can be worn outside only. Please note that children should not wear scarves inside the school building. If trainers are worn these should be plain without logos. Please do not send students to school in shoes which prevent them from running in the playground.

### **P.E. Kit**

Children need a change of clothes and footwear for P.E (for health and hygiene reasons) All school uniform and P.E. kit MUST be named. Children can become upset as a result of lost clothing, please help us by naming everything.

Girls and boys wear:

- Plain t-shirt
- Pair of trainers
- Navy or black shorts/jogging bottoms for outdoor lessons.

For health and safety reasons children are not permitted to wear earrings for PE. Your child's teacher will advise you when PE lessons take place so that earrings can be removed.

### **FIRST DAY NOTIFICATION OF ABSENCE**

It is in everyone's interests – the School, the learners and the parents/carers that absence from school is notified straight away. At Jubilee we operate a First Day notification policy. Parents are asked to make sure that the school is contacted by 9.00 am on the very first day your child is away from school. You can telephone the school office on 02392250963

### **WITHDRAWAL FROM SCHOOL FOR LESS THAN A DAY**

Notification of such a withdrawal (e.g. for medical or dental appointments) should be sent to the school office by email at least 24hrs in advance of the appointment. It is hoped that such appointments will, wherever possible, be arranged out of school time.

### **DISCOURAGING HOLIDAYS DURING TERM TIME**

It is hoped that parents/ carers will make every possible attempt to arrange their holidays during the school vacations and will not withdraw their child for casual domestic reasons. Withdrawal of pupils for family holidays must be requested on an official leave of absence form, available from the school office. Completed forms must be forwarded to the school no less than 15 days before the proposed absence.

### **SICK PUPILS**

It is sometimes necessary for a sick pupil to be sent home, in such circumstances we require a parent or guardian or someone nominated to come to school to collect their child.

### **EMERGENCY CONTACTS**

Wherever possible, parents/carers will be informed in cases of emergency. It is therefore essential that the school should always have up to date contact telephone numbers. The information should include the work and or mobile numbers of all parents/guardians/carers, together with telephone numbers of relatives or neighbours willing to look after pupils in such circumstances. Please ensure any change of address or telephone number are given to the school office immediately they occur.

### **MEDICAL MATTERS**

The school employs a number of staff to attend to routine first aid and medical matters. Any more complex medical needs should be discussed to ensure a care plan is put in place.

### **SEX EDUCATION**

Sex education is covered at various stages in the school curriculum and parents/guardians/carers who wish to express their views about its content and presentation should, in the first instance, consult with their child's class teacher. Any parent/guardian/carer wishing to withdraw their child from sex education lessons should notify the school in writing.

### **REWARD SYSTEM**

The school operates an official reward system. The aim is to reward all learners in some way on weekly, termly, yearly basis. Jubilee seeks to recognise each individual learner's efforts, both inside and outside the classroom. Rewards are awarded for such things as achievement, improvement, attitude, progress and attendance. Subject and Tutor certificates and awards are also awarded in celebration assemblies.

### **CONTACT WITH SCHOOL**

Parents/guardians/carers wishing to contact the school because of their child's progress or behavior are asked, in the first instance, to contact administration. Contact will be made to the Group Tutor. Also subject teachers, Deputy Head teacher and Head teacher are willing to see parents/carers by appointment.

## **Term dates September 2020-July 2021**

**The school also have 5 inset days for staff training – 3<sup>rd</sup> & 4<sup>th</sup> September 2020, 27<sup>th</sup> / 28<sup>th</sup> May and 22<sup>nd</sup> July 2021**

<p><b>Autumn Term 1</b> Monday 7<sup>th</sup> September (35 days)</p>
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**Pupil Holiday**

Monday 26<sup>th</sup> October 2020 – Friday 30<sup>th</sup> October

**Autumn Term 2**

Monday 2<sup>nd</sup> November 2020 – Friday 18<sup>th</sup> December 2020 (35 days)

**Pupil Holiday**

Monday 21<sup>st</sup> December 2020 – Friday 1<sup>st</sup> January 2021

**Spring Term 1**

Monday 4<sup>th</sup> January 2021 – Friday 12<sup>th</sup> February 2021 (30 days)

**Pupil Holiday**

Monday 15<sup>th</sup> February 2021 – Friday 19<sup>th</sup> February 2021

**Spring Term 2**

Monday 22<sup>nd</sup> February 2021 – Thursday 1<sup>st</sup> April (30 days)

**Pupil Holiday**

Friday 2<sup>nd</sup> April 2021 – Friday 16<sup>th</sup> April 2021

**Summer Term 1**

Monday 19<sup>th</sup> April 2021 – Friday 28<sup>th</sup> May 2021 (29 days)

Monday 3<sup>rd</sup> May 2021 Early May Bank Holiday

Monday 31<sup>st</sup> May 2021 Spring Bank Holiday

**Pupil Holiday**

Tuesday 1<sup>st</sup> June 2021 – Friday 4<sup>th</sup> June 2021

**Summer Term 2**

Monday 7<sup>th</sup> June 2021 – Wednesday 21<sup>st</sup> July

Inset Day 22<sup>nd</sup> July 2021 (33 days)