



CONTENTS

1.0 INTRODUCTION

2.0 AIMS

3.0 ONGOING ASSESSMENT

4.0 RECORDING

5.0 REPORTING

6.0 MONITORING AND EVALUATION

1.0 INTRODUCTION

At Jubilee School assessment is an integral part of the teaching and learning process. It lies at the heart of the process of promoting pupils learning. It provides a framework within which educational objectives are set and pupils' progress expressed and monitored. This should be done in partnership with pupils. Assessment should be incorporated systematically into teaching strategies in order to diagnose any problems and chart progress. In turn assessment will strengthen learning across the curriculum and enhance teacher's skills and judgements

Its purpose is to:

- Identify strengths and weaknesses and support every pupil in maximising their learning potential.
- Provide information upon which teachers can decide how a pupil's learning can be best planned.
- Provide aggregated information on the achievement of pupils, including value added measures, helpful to the evaluation of curriculum provision.
- Provide at the appropriate stages summative information of present, past and potential performance for the benefit of pupils, teachers, and carers and outside agencies

Jubilee School teaching team utilises the BSquared system to enter evidence and assessment progression for all the pupils.

We believe that assessment strategies are concerned with the whole child. The process of assessment enables us as teachers to make decisions about the education of our students as we chart their progress and achievements and it assists us in the diagnosis and identification of special needs. Through the curriculum pupils are entitled to have their achievement recognised and evaluations used to shape their future learning, thus ensuring progression and continuity. Within our school, there are two main purposes of assessment:

- **Assessment of learning** (summative assessment) provides a summary of what has been learned in regard to both attainment and achievement at a specific point in time. All pupils undertake end of key stage tests and a baseline assessment is undertaken by all students during their first half term. Other testing also takes place during each key stage.
- **Assessment for learning** (formative assessment), which we regard as the most important kind of assessment, is the process of seeking and interpreting evidence for use by learners and their teachers to decide where the learners are in their learning, where they need to go and how best to get there.



2.0 AIMS

At Jubilee School:

We will assess all pupils regularly, in a valid and reliable way against consistent standards in order to inform teaching, help pupils to make progress and to celebrate their achievements. We will involve pupils actively in their own learning by teaching them how to understand and use assessment criteria, including those for external examinations, and how to assess their own and others' work. We will provide pupils with meaningful feedback so they know how much progress they have made and what should they do in order to improve further.

Pupils:

Pupils will engage fully in the assessment process, by trying their best in both informal and formal assessments. They will also carry out self-assessment, and by helping their peers through peer-assessment. During formal assessments, including external examinations, pupils will follow the exam regulations as specified by examination boards, including those regarding plagiarism.

In our assessment process we aim to gather information which enables us as teachers:

- to evaluate and record each pupil's attainments and progress and identify individual strengths and weaknesses
- to evaluate our teaching effectiveness and to plan future teaching and learning experiences
- to match work to the needs of individual students
- to compare Attainment and Progress in the School with National Standards
- to provide reliable, regular information to parents/carers and colleagues about the progress and development of each pupil

3.0 ONGOING ASSESSMENT

This is the ongoing everyday process of assessing/marking/grading of class work and homework. The main purpose of this is to provide feedback to pupils on all of their work – guiding, motivating, correcting and refocusing their efforts. From the initial baseline assessments the on-going process provides information about attainment, achievement and progress.

All the activities of a school are geared, directly or indirectly, to effective learning. Assessment local procedures and practice are a key element in this, together with an appropriate curriculum and good teaching.

4.0 RECORDING

Jubilee School uses BSquared to record pupil's progression of Attainment and provide a history of Achievement and Progress across the curriculum. Teachers enter data regularly at least every half-term to keep up-to-date with Attainment and Achievement. These records also provide a valuable tool for sharing progress with the pupil. Records kept by teachers will indicate a pupil's achievement.



Records will allow teaching staff and pupils to:

- Show individual pupil progress in each subject
- Provide appropriate evidence to support judgements made
- Show achievement beyond the formal curriculum where possible
- BSquared to record progress for individual students in all subjects
- Provide potential employers with appropriate information and aid reference writing

Feedback on Learning

The feedback of pupils work is an important Assessment tool which is essential for both progression in pupil learning and effective teaching. Giving specific feedback helps pupils to understand how they can improve. Good practice is promoted through regular, accurate and consistent marking by all staff as part of a whole school approach to teaching and learning.

Sharing Learning Objectives and Success Criteria

All staff should share learning objectives and success criteria for each individual lesson. These should be displayed in the classroom as a point of reference for pupils and staff to enhance assessment opportunities. This enables the class to focus on the learning that is taking place.

Oral Feedback

Teachers and practitioners should ensure that there is a continuous dialogue with pupils throughout the lesson. This enables pupils to reflect upon, improve, refine and ultimately be successful in their learning. The use of open ended questioning is vital to this process.

Written Feedback

Marking is specifically linked to the learning objective and success criteria. It should identify elements of success and either an area to improve upon or a next step target. Pupils are given time to read their feedback or have a discussion with a key member of staff to enable them to carry out any improvements.

5.0 REPORTING

Reports will be produced to be given to carers, parents and other interested parties. These will highlight the pupil's current effort and achievements and will include target areas for improvement. Reports will be produced for LAC and Annual Reviews. Termly reports will also be sent to carers, parents and other interested parties, giving more detailed information about the work covered, reviewing achievement and attainment in individual subject areas and social/emotional development at the end of each term. The report includes a summary of the pupil's attendance.

6.0 MONITORING AND EVALUATION

Monitoring procedures will include Lesson observations, work sampling, learning walks and data analysis. Evaluation of these procedures will be carried out by the Leadership Team.



Regular monitoring and evaluation of learner progress and attainment takes place throughout the academic year, ensuring that pupils are making at least good progress against and towards their academic targets. Termly input from teaching staff and reviews of progress and interventions ensure that all school leaders are aware of current progress and expectations for end of year / curriculum.

Jubilee School has high expectations for all learners and aims to set aspirational and challenging targets, whilst maintaining realistic and achievable targets for all. To ensure that we are measuring and judging progress in a manner that provides us with effective evidence and analysis of learner performance against other learners across the country, Jubilee School data to assess the quality of progress and attainment of pupils. Using this tool enables the performance of learners at Jubilee School to not be seen in isolation within the school but in relation to national data bases for all pupils and those with Special Educational Needs.

Having access to and using these tools to assess progress and attainment ensures that the school leaders are able to make accurate and valid judgments about learner progress and set further targets to ensure that where required.